



Jewish Community Center of Greater Pittsburgh

Is Offering

Silver Scholars

Computer Classes

Silver Scholars teaches computer classes specifically designed for individuals over the age of 50, but all are invited. The classes, which are fun, interactive, and begin with the basics, will help you become a computer wiz! Classes will be held at the Jewish Community Center of Greater Pittsburgh. To enhance learning, all classes are limited to 10 students, so register early. Sign up at the Center or call 412-521-8010.

****Tuition is \$52.00 for members and \$57.00 for non-members****

Buying and selling on eBay 1&2

Fridays, October 8 & 15

9:30 to 11:30 AM

Prerequisite: *Basic Computer Parts 1&2 and Internet knowledge*

This course will provide hands on experience with registration, searching, bidding, and show you how to get the most bang for your buck. The second half of this course will discuss the basics of setting up your own auctions, making sound purchases, avoiding fraud, and will illustrate the importance of choosing the right payment methods. Students will learn to navigate eBay to comfortably shop and sell. This is the only eBay class in which students will learn hands-on, by actually listing and bidding on items.

Microsoft Excel (Making Financials Easier) 1 & 2 using Office 2007

Fridays, November 5 & 12

9:30 to 11:30 AM

Prerequisite: *Basic Computers Parts 1&2 or equivalent knowledge.*

Whether it's balancing your check book, putting together the family budget or generating charts for work, Microsoft Excel is the program for you. Improve the way you turn your data into information using powerful tools to analyze, communicate and share your results. Microsoft Excel is a spreadsheet program that will enable students to track & manage data, addresses, financials, and more. Students will learn how to use Excel to create simple spread sheets, perform detailed calculations, sort data and even create colorful charts and graphs.

Basic Computers 3 & 4

Fridays, December 3 & 10

9:30 to 11:30 AM

Prerequisite: *Basic Computers Part 1 & 2 or equivalent knowledge.*

If you enjoyed basic computers parts 1 & 2 you'll love this class! Basic computers parts 3 & 4 apply and review the skills learned in parts 1 & 2. This class offers hands on experience practicing the fundamentals while taking your knowledge to the next level. You will learn how to easily save information, find it, and organize that information on your computer. You will also learn how to install new programs (software) and customize your computer to fit your specific needs. After this class, working with your computer will never be easier or more fun!

www.silverscholars.com

Simple, effective computer training