



# Hillsdale Community Center

Is Offering  
**Silver Scholars**  
Computer Classes

Silver Scholars teaches computer classes specifically designed for individuals over the age of 50, although everyone is invited. The classes are fun, interactive, and begin with the basics. They will help you become a computer wiz! Classes will be held at the Hillsdale Community Resource Center, 1444 Hillsdale Ave., Dormont, PA 15216. To enhance learning, all classes are limited to 10 students, so register early. Sign up at the Hillsdale Community Resource Center or call 412-343-6050.

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## **Microsoft Publisher 1 & 2 (Brochures, Flyers & Cards Oh MY!) (2003) – \$40.00**

*Fridays, July 30 & August 6*

*9:30 to 11:30 AM*

*Prerequisite: Basic Computers Parts 1&2 or equivalent knowledge.*

Create colorful brochures, personalized greeting cards, exotic postcards and dynamic newsletters with ease. Microsoft Publisher can save you time and help you design professional looking publications for organizations, schools, clubs, and personal use. Students will enjoy working with word art, pictures, templates and more as they bring their documents to life!

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## **Basic Computers 1 & 2 – \$40.00**

*Fridays, August 13 & 20*

*9:30 to 11:30 AM*

*No previous computer knowledge is required.*

Basic computers will provide hands on experience. The first class will explain how to turn a computer on and off, the basic functions of the mouse & keyboard, how to use windows, search menus and more. The second class will provide time for review and progress to understanding scroll bars, using drop down menus and other ways to interact with your computer.

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## **The Internet 1 & 2 – \$40.00**

*Fridays, September 3 & 10*

*9:30 to 11:30 AM*

*Prerequisite: Basic Computers Parts 1&2 or equivalent knowledge.*

Searching the Internet will provide hands on experience. The first class will explain the basics of search engines and browsers. You will learn how to connect to the Internet and how to navigate your way around the World Wide Web. The second class will provide time for review and practice. The second class will discuss browsers in more detail, show you how to download programs, search more effectively, store favorites, and avoid viruses. You will also learn how to access web sites more efficiently.

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## **Basic Digital Cameras 1 & 2 – Using Free Picasa Software – 40.00**

*Fridays, October 22 & 29*

*9:30 to 11:30 AM*

*Prerequisite: Basic Computers Parts 1&2 or equivalent knowledge.*

Get ready to say Cheese! This class is divided into two two-hour sessions to provide you with plenty of time to practice using digital cameras. Don't worry if you do not have a digital camera. This basic digital camera class will teach you what you need to know before you buy a camera as well as how to use it after you purchase one. You will learn how to take pictures, transfer pictures to your computer, edit your photographs, send photos to your friends and relatives and more! (*Digital cameras provided in class*)

[www.silverscholars.com](http://www.silverscholars.com)

Simple, Effective, Computer Training

## **Basic Word Processing Using Microsoft Word 1 & 2 (2007) – \$40.00**

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*Fridays, November 5 & 12*

*9:30 to 11:30 AM*

**Prerequisite:** *Basic Computers Parts 1&2 or equivalent knowledge.*

These classes will provide hands on experience while you learn the basics of Microsoft Word. You will learn how to create new documents, edit your work, change font sizes, shapes, alignment, and more. Word will allow you to create letters, record important information, and write stories with greater ease than ever before. Students will also learn to save and retrieve documents effectively. These classes will provide you with time for review and practice.